

County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

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53rd District #2 Integrating Committee Meeting Minutes

June 17, 1994 - 8:00 a.m.

Board of County Commissioners' Conference Room

Room 603, County Administration Building

Cincinnati, OH 45202

The meeting was called to order by Chairman Brayshaw at 8:10 a.m. Mr. Hamner was the only Committee Member not present. Mr. Prem Garg sat in as his alternate. Mr. Dick Adams, currently Mr. Crafts alternate, also sat in the meeting. Mr. David Wagner, Chairman of the OPWC, was also present.

At the invitation of the Committee, representatives from Cincinnati Gas & Electric Co., Cincinnati Bell Telephone, Metropolitan Sewer District and Cincinnati Water Works were in attendance.

Support Staff present: Messrs. Bass, Cottrill, Cline, Pickering and Sigward. Cathy Concilla, District #2's Program Representative, was also present.

Mr. Crafts moved approval of the corrected May 20, 1994 minutes; seconded by Mr. Sykes and passed unanimously.

The Committee congratulated Mr. Sykes who was elected Chairman of the Small Governments Commission at an organizational meeting held in Columbus recently. It's a real privilege having both Chairpersons of the Commissions from Hamilton County. Mr. Sykes thanked Mr. Dave Wagner for all the time and effort he spent going to Columbus and coming to our meetings.

Mr. Wagner reported on efforts to renew the SCIP program. Originally the issue was to be on the most recent primary ballot; now the intention is to place it on the ballot for the 1995 general election.

Chairman Brayshaw announced that Eric Beck of the Hamilton County Engineer's Office was the newest addition to the Support Staff. (Mr. Beck was not present due to a previous commitment vacation.) Mr. Brian Pickering of the City of Cincinnati recently received a promotion to Principal Highway Design Engineer and will be phasing himself out of the Support Staff. He has been with the Support Staff since its inception and has contributed his expertise especially in the structural aspects of the project applications. In addition to the Planning & Design Department, Mr. Beck is also involved with the Hamilton County Engineer's Bridge Department and will fill the void vacated by Mr. Pickering.

Support Staff Items:

(A) Presentation by utility company officials.

The officials explained how relocation coordination for Public Works projects was handled by each utility. In general, most utilities must have received substantially completed plans of the improvement project before they can begin to prepare their relocation/replacement plans. It is also important for the utilities to be notified about project construction schedules as far in advance as possible.

After a discussion with the utility officials, Mr. Crafts suggested that the Support Staff provide all these utilities with a list of projects approved for SCIP/LTIP after the selection is finalized. This list will also show the contingency projects below the cutline that would likely be funded later in the round. This would permit the utilities to schedule any necessary relocations far in advance of the scheduled construction date.

Mr. Cottrill stated that our "Additional Support Information" document specifically asks if utility coordination has taken place and, if not, how long before it will be finished. He added that the Support Staff will be more conscientious this upcoming round when reviewing this item.

(B) J.T. King & Co., Engineer for the Village of Fairfax, has requested reallocation of funds for the Wooster Pike Storm Sewer Replacement Project CB707 and Old Wooster Pike Storm Sewer Replacement Project CB713 to better reflect the distribution of the low bids. No additional funds would be involved. Mr. Crafts moved their request be granted; seconded by Mr. Barfels and passed unanimously.

(C) Mr. Brian Pickering discussed a report describing the status of various City of Cincinnati SCIP & LTIP projects. He stated they were pleased to report that the City was not as far behind on their project schedules as maybe the Committee was led to believe the last meeting.

Chairman Brayshaw asked Cathy Concilla if the report submitted by the City of Cincinnati was helpful in answering our concern. Her reply was positive, even though it was not exactly what the Committee requested. Brian also indicated that the City will be careful to submit only projects that can definitely proceed on schedule.

Mr. Crafts suggested that the scheduling problems might be alleviated if SCIP funds were granted for engineering purposes. Mr. Cline offered the concept of a 2-year "pipeline" of projects, where an expanded slate of projects would be chosen, with half receiving funds during the first year and the balance during the second year. Mr. Brayshaw mentioned that Montgomery County uses the pipeline concept, and suggested that the Support Staff contact them to investigate their success.

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Messrs. Cline & Bass attended a June 15 meeting with OPWC staff, at which time Larry Bicking was asked about deducting points for jurisdictions having delinquent projects. Mr. Bicking stated each project is supposed to be judged on its own merits, and not have its rating affected by past performance of the jurisdiction. No other District has used that procedure, so the Commission staff would have to carefully examine it before granting approval since each project is to be judged on its own merits. He also wondered if the procedure would stand a court test, if legal action was taken by some jurisdiction. And while the staff appreciated the District's effort to move projects along, the Commission already has the ability to terminate Project Agreements for delinquent projects.

Cathy indicated that she believed the Director said that the Committee might consider adopting a policy statement that it would support the Commission for terminating projects that do not proceed, if the Committee feels it necessary to encourage the projects to proceed.

Mr. Brayshaw stated that we might want to drop #11 and consider putting more pressure on the Support Staff to rate criteria #1, "Ability to Proceed", as a way to deal with this concern.

A discussion commenced regarding tying past performance to the rating system. Eventually, Mr. Ragase made a motion to eliminate #11 from the rating criteria on both LTIP & SCIP applications and that we add to the Additional Support Information a request that the jurisdiction provide the Support Staff with the status of all current SCIP & LTIP projects. This motion was seconded by Mr. Crafts. Further discussion was held on the merits of the motion, and how the Support Staff presently determines a project's true ability to proceed.

Mr. Seitz moved an amendment to the motion, that the language on criteria #1 be expanded to add the following: The Support Staff will assign points based on engineering experience, (using) the information on the Additional Support Information sheets, as verified where appropriate, and the applicant's past LTIP/SCIP record of successful projections of construction contract award dates. The amendment was seconded (unclear as to whom). Discussion continued, during which it was stated by Mr. Bass that the Director would consider granting us some time past the July 1 due date for his receipt of our Rating System; if no decision can be reached within a reasonable time, the Round 8 system currently in place would have to be used for Round 9 projects. A vote was taken on the amendment, with two votes aye (Seitz and Sykes) and four votes nay (Mendes, Crafts, Barfels and Heile). The motion, having received less than seven aye votes, was defeated.

Further discussion was held, during which the Support Staff reminded that the Committee would be receiving an itemized listing of the points awarded to all projects for each rating criteria. Any Committee member could challenge the "Ability to Proceed" points if they believed the points were improperly awarded; the Support Staff would then have to justify its decision.

Mr. Mendes proposed an amendment, that the Support Staff should present to the Committee at the next meeting the procedure they intend to use to determine "Ability to Proceed", after which the Committee could provide further guidance to the Support Staff on how to apply the procedure. Mr. Heile seconded the motion.

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The question was called on the motion, as amended by Mr. Mendes (to drop criteria #11, request a current project status report from each applying jurisdiction, and request the Support Staff to present their procedure for measuring "Ability to Proceed"). Six votes aye (Mendes, Crafts, Barfels, and Heile) and two votes nay (Seitz and Sykes). The motion, having received less than seven aye votes, was defeated.

In an effort to alleviate an impasse on this matter, Mr. Seitz suggested that the Support Staff develop their procedure for measuring "Ability to Proceed" and present it to the Committee at a special meeting before July 1. After reviewing the procedure, the Committee might be more willing to adopt the Rating System. General agreement was reached for a special meeting at 8:00 a.m. on Monday, June 27, in an attempt to resolve this matter.

Small Governments - Nothing to report.

Old Business - None

Other New Business - None

Next meeting date is June 27, 1994 - Special

Mr. Seitz made a motion to adjourn; seconded by Mr. Crafts and passed unanimously. Meeting adjourned at 10:20 a.m.

Respectfully submitted,



Joan Cornelius
Recording Secretary

cc: Support Staff

53rd District 2 Integrating Committee Meeting
Board of County Commissioners' Conference Room
Room 603, County Administration Building
Cincinnati, Ohio 45202

June 17, 1994 - 8:00 a.m.

AGENDA

- 1.) Approval of previous meeting's minutes
- 2.) Mr. Joe Sykes named chairman of the Small Government Commission.
- 3.) New Support Staff member, Eric Beck, from the Hamilton County Engineer's office.
- 4.) Support Staff items:
 - (A) Presentation by utility company officials.
 - (B) Request for reallocation of funds by Village of Fairfax Projects CB707 and CB713 (vote required).
 - (C) Letter from City of Cincinnati concerning September 1 deadline as requested by the Integrating Committee.
 - (D) Approval of Rating System for Round 9 (vote required).
- 4.) Small Governments Sub-Committee report.
- 5.) Old Business
- 6.) New Business
- 7.) Next meeting date is July 15, 1994. (only if necessary)
- 8.) Adjournment

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Cincinnati, OH 45202

June 17, 1994 - 8:00 a.m.

ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE NO.</u>
Bill Bragdon	Ham. Co. Engr.	632-8630
DAVE WAGNER	OPNG	333-0880
Norm Garg	city of Cincinnati	352-3401
Richard MENDES	" "	352-2459
Peter Heik	City of Cincinnati	352-3330
Wayne Bayless	City of Cleveland	683-0150
Bill Seitz	Green Twp.	381-2838
Joe Ragase	City of Forest Park	851-5091
Joe Dykes	Miami Twp.	941 3393
DAVE CRAFTS		651-9338
RICHARD Adams	P+G	983-3405

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ATTENDANCE LIST

NAME

AFFILIATION

PHONE NO.

<u>Jim Dugan</u>	<u>CG&E</u>	<u>287-3783</u>
<u>ROBERT W. HEFFNER, JR.</u>	<u>CG&E</u>	<u>287-1366</u>
<u>Tom Birkbauer</u>	<u>CG&E</u>	<u>287-1042</u>
<u>Sue Klump</u>	<u>CG&E</u>	<u>287-3783</u>
<u>Gary J. Hebbeler</u>	<u>CG&E Gas Engineering</u>	<u>287-2598</u>
<u>JOHN STENGER</u>	<u>CG&E GAS ENGR.</u>	<u>287-2151</u>
<u>Russ Weber</u>	<u>Cinti. Water Works</u>	<u>591-7862</u>
<u>JOE NIEHAUS</u>	<u>MSD</u>	<u>557-7102</u>
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